

**LICENSING SUB-COMMITTEE****2 June 2005****Attendance:**

Councillors:

Johnston (Chairman) (P)

Hammerton (P)

Pearson (P)

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1. **APPLICATION FOR AN OCCASIONAL PUBLIC ENTERTAINMENT LICENCE  
AT WEIR HOUSE, ALRESFORD ON 2 JULY 2005**  
(Report LR124 refers)

The Sub-Committee met to consider an application made by Councillor Hollingbery for an Occasional Public Entertainment Licence at Weir House, Old Alresford on 2 July 2005. The City Secretary and Solicitor reported the apologies of Councillor Hollingbery, who was unable to attend the meeting, and there were no members of the public in attendance.

Members noted that the event would be a fundraising evening on behalf of a local children's hospice (Naomi House) and was to comprise a number of activities, including music and dancing in marquees for up to 800 people. Following the usual consultation processes, the City Secretary and Solicitor explained that there had been no further representations from members of the public subsequent to the publication of the report. Members noted that the comments of the Hampshire Fire and Rescue Service and officers from the City Council's Building Control and Environmental Health divisions had been incorporated into the report as recommended conditions.

A Member questioned the open water hazards that had been highlighted by the Fire and Rescue Service and the City Secretary and Solicitor explained that the River Alre passed through part of the site and that the safety implications of this would be considered further by officers on a site visit prior to the event.

Members also raised concerns regarding the presence of suitably qualified first aiders at the event. The report had indicated that the applicant had advised that a number of doctors would be attending the event and that he would ask two to be available in case of any emergencies. However, Members were concerned the doctors' position should be clearer in regard to the provision of medical equipment at the event. At the conclusion of the debate, it was agreed that Additional Condition xi be amended to "at least two suitably qualified and equipped first aiders shall be provided," and Members noted it was the applicant's responsibility to meet the terms of the conditions.

During discussion, the Sub-Committee considered the location of the car parking for the event and, whilst assuming that the car parking would be provided by the access road, the City Secretary and Solicitor agreed to check this issue further during the site visit.

In response to Members' questions, the City Secretary and Solicitor confirmed that in regard to noise nuisance, the property's location was relatively isolated.

At the conclusion of the debate, the Sub-Committee agreed to the application as set out in the report, subject to the minor amendment to Additional Condition xi (as above).

RESOLVED:

That the licence be granted to include the relevant *Standard Conditions* and the following *Additional Conditions*:-

(i) The hours during which the premises may be used for the purposes of this Licence shall be from 1800 Saturday 2 July 2005 to 0300 Sunday 3 July 2005. The

(ii) The maximum number of persons admitted to the premises whilst in use for the purposes of this Licence shall not exceed 800.

(iii) Access (of a minimum width of 4 metres, overhead clearance of 4.5 metres and weight loading of 12.5 tonnes) to within 50 metres of all parts of the site must be maintained and unobstructed for emergency vehicles at all times the premises is in use for the purposes of this Licence.

(iv) The guidance contained in the Hampshire Fire and Rescue leaflet *Guidance for Outside Events and Tented Structures* shall be complied with at all times. Particular attention shall be paid to protecting persons from open water hazards on the means of escape. The number of Stewards is to be agreed with the City Secretary and Solicitor no later than 7 days before the event.

(v) Each exit from the site must be staffed by a Steward at all times the premises are in use for the purposes of this Licence and lighting should be provided during the hours of darkness. All Stewards must wear tabards to ensure they are immediately identifiable.

(vi) The Licensee or other person should be available at the premises is in use for the purposes of this Licence to respond to any complaints from the Police, Winchester City Council or any other person.

(vii) An adequate and wholesome supply of drinking water shall be provided throughout the event. 'Wholesome' shall mean the standard required to meet the Water Supply (Water Quality) Regulations 2000 relating to the quality of water intended for human consumption.

- (viii) A suitable number of water closets and urinals for public use must be provided. On the basis of a maximum of 800 people, the minimum level of sanitary accommodation to be provided is 4 female WCs, 1 male WC and 3 urinals. Sufficient handwashing facilities shall be provided and regular inspections carried out to ensure that the WCs remain in a clean state throughout the event.
- (ix) All site electrical installations and generators shall be installed and checked by a competent electrician. Electrical circuits shall be suitably protected with earth leakage detection systems or earth spikes as appropriate.
- (x) Adequate general and emergency lighting, and emergency signage, shall be provided. All temporary structures including marquees, stages and lighting trusses shall be of adequate strength and stability and be suitably constructed. Details shall be provided to the Licensing Authority at least 21 days prior to the event.
- (xi) At least two suitably qualified and equipped first aiders shall be provided.
- (xii) Emergency Procedures shall be put into place and all responsible people/ stewards briefed of the action to be taken in an emergency.
- (xiii) A list of key and emergency personnel and their functions shall be provided to the Licensing Authority at least 14 days prior to the event.
- (xiv) The Licensee shall satisfy himself that all contractors are competent.

The meeting commenced at 6.30pm and concluded at 7.00pm.

Chairman